

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: _____

Meeting Date: 03/10/2025

Submitted By: Scott Porter

Department: Tax Assessor-Collector

Signature of Elected Official/Department Head:

Court Decision:	
This section to be completed by County Judge's Office	
	<p style="color: red; font-weight: bold; font-size: 1.2em;">3-10-2025</p>

Description:

Government Code: Sec. 551.074 – Personnel, Angela Rollen, Position F03-046,
Clerk III, Tax Office

Motion: Allow Ms. Rollen to be Considered Interim Supervisor at Burleson Tax Office
Starting Immediately with a \$155.00 Stipend per Pay Period While Performing Supervisory
Duties

(May attach additional sheets if necessary)

Person to Present: _____

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) ☐ PUBLIC ☒ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: _____ minutes

Session Requested: (check one)

☐ Action Item ☐ Consent ☐ Workshop ☒ Executive ☐ Other _____

Check All Departments That Have Been Notified:

☐ County Attorney ☐ IT ☐ Purchasing ☐ Auditor
☒ Personnel ☐ Public Works ☐ Facilities Management

Other Department/Official (list) _____

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

Approved in CC on 9/11/2023